MINUTES OF THE SPECIAL MEETING OF COUNCIL OF THE TOWN OF RADISSON AS HELD IN
THE COUNCIL CHAMBERS OF THE MUNICIPAL ADMINISTRATION BUILDING AT
329 MAIN STREET ON MONDAY, OCTOBER 5, 2020 AT 5:30 P.M.

PRESENT: Mayor Leona Bennett, Deputy Mayor Marion Fehr-Stead and Councillors Darrin Harris, Robin
Baker, Pete Redekopp, Kirk Maxwell.
Acting Administrator Valerie Fendelet

Mayor Leona Bennett called the meeting to order 5:31 p.m.

Appoint Acting Administrator

215/20   Baker/Fehr-Stead: WHEREAS the Administrator for the Town of Radisson, Chris Donaldson,
is unavailable; and

WHEREAS Council shall appoint a person to fill the administrator position in accordance
with Section 110.0 of *The Municipalities Act*;

BE IT RESOLVED Council appoint Valerie Fendelet as Acting Administrator to take minutes of
this Special Meeting.

Carried

Authority to Call Special Meetings

216/20   Fehr-Stead/Harris: WHEREAS Council Proceedings Bylaw #11-2017 does not address the
procedures for calling a Special Meeting of Council in the event where the administrator is
unable to act or the position is vacant;

WHEREAS Section 81.1(2)(e) of *The Municipalities Act* addresses such situations;

BE IT RESOLVED Council authorizes the Mayor or by unanimous consent of Council to call
Special Meetings of Council until such time Bylaw #11-2017 is amended outlining
procedures.

Carried

6:00 p.m. Constable Darren Stevenson, RCMP enters Council Chambers
6:05 p.m. Constable Darren Stevenson, RCMP and Councillor Maxwell exited Council Chambers
6:09 p.m. Councillor Maxwell enters Council Chambers

6:19 p.m. Councillor Baker exited Council Chambers
6:25 p.m. Councillor Baker enters Council Chambers

6:30 p.m. Vi Kyluik enters Council Chambers

Closed Session of Meeting

217/20   Maxwell/Fehr-Stead: BE IT RESOLVED Council move into a closed session to discuss personnel matters pursuant to *The Municipalities Act,* clause 120(2)(a), and Part IV of the *Local Authority Freedom of Information and Privacy Act*, the time being 6:30 p.m.

                                                                                    Carried

7:08 p.m. Vi Kyluik exited Council Chambers

Council moves out of closed session, time being 7:09 p.m.

Appointment of Returning Officer & Remuneration

218/20   Maxwell/Harris: WHEREAS the Administrator is unable to fulfill the duties of Returning Officer for the 2020 Municipal Election;

                    BE IT RESOLVED Council appoint Vi Kyluik as Returning Officer;

                    BE IT FURTHER RESOLVED Council set the remuneration for the Returning Officer at $25.00 per hour for the 2020 Municipal Elections.

                                                                                    Carried

Poll Clerk Remuneration

219/20   Baker/Redekopp: BE IT RESOLVED Council set remuneration for poll clerks at $18.00 per hour for the 2020 Municipal Elections.

                                                                                    Carried

Administrator Medical Leave Certificate

220/20   Harris/Redekopp: WHEREAS the Administrator, Chris Donaldson, advised Mayor Leona Bennett she is on medical leave effective Friday, October 2, 2020 for a two-week period;

                    BE IT RESOLVED Council request the Administrator, Chris Donaldson, to provide Council with a physicians' statement indicating a medical leave;

                    BE IT FURTHER RESOLVED the physicians' statement be filed in Chris Donaldson's personnel file.

                                                                                    Carried

Adjourn

221/20   Fehr-Stead: BE IT RESOLVED Council meeting be adjourned.

Meeting adjourned at 7:41 p.m.

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Mayor Leona Bennett   Acting Administrator Valerie Fendelet